

---

# HistoricPlacesLA Resource Reports Walkthrough Guide

**Los Angeles City Planning**  
October 2023



# Table of Contents

---

<b>01</b>	<b>OVERVIEW OF HISTORICPLACESLA</b>	page 1
-----------	-------------------------------------	--------

---

<b>02</b>	<b>HOW TO USE RESOURCE REPORTS</b>	Finding and Opening a Resource Report	page 2
		By Address Search	3
		By Resource Search	3

---

<b>03</b>	<b>GLOSSARY OF RESOURCE REPORT TERMS</b>	page 4
-----------	--	--------

---

<b>04</b>	<b>ABOUT HISTORICPLACESLA</b>	page 9
-----------	-------------------------------	--------

## 01 Overview of HistoricPlacesLA

- HistoricPlacesLA is home to the **City of Los Angeles's** comprehensive inventory of historic resources.
- HistoricPlacesLA offers a variety of powerful but easy-to-use search tools to locate and retrieve information from the inventory.
- Inventory entries can be packaged into **Resource Reports** that users can download and print.



## 02 How to Use Resource Reports

HistoricPlacesLA packages the available information for specific resources into **Resource Reports** (fig 1).

- 1 Resource Reports vary by **Record Type**—i.e., depending on whether the resource is a **Historic Resource**, **Historic District**, or a record pertaining to a **Person** or **Group**.
- 2 HistoricPlacesLA Resource Reports for Historic Resources and Historic Districts contain similar information as the [DPR 523 Forms](#) used to document properties.
- 3 Resource Reports will also vary depending on the type of resource, including, for example, where the resource is **designated** as historic or **surveyed** and evaluated for designation.

Resource Reports will also vary depending on the survey or evaluation activities that collected the information. Information can be collected during a historic designation at the state or federal level, for example, or during a field survey as part of **SurveyLA** or other historic resources survey.

- 4 Two sections of a Resource Report are critical for determining the specifics of a resource’s designation status or eligibility: **California Historic Resource Status Codes** and the **Significance Statement**. Both of these sections are listed below **Evaluation Details** in HistoricPlacesLA Resource Reports.

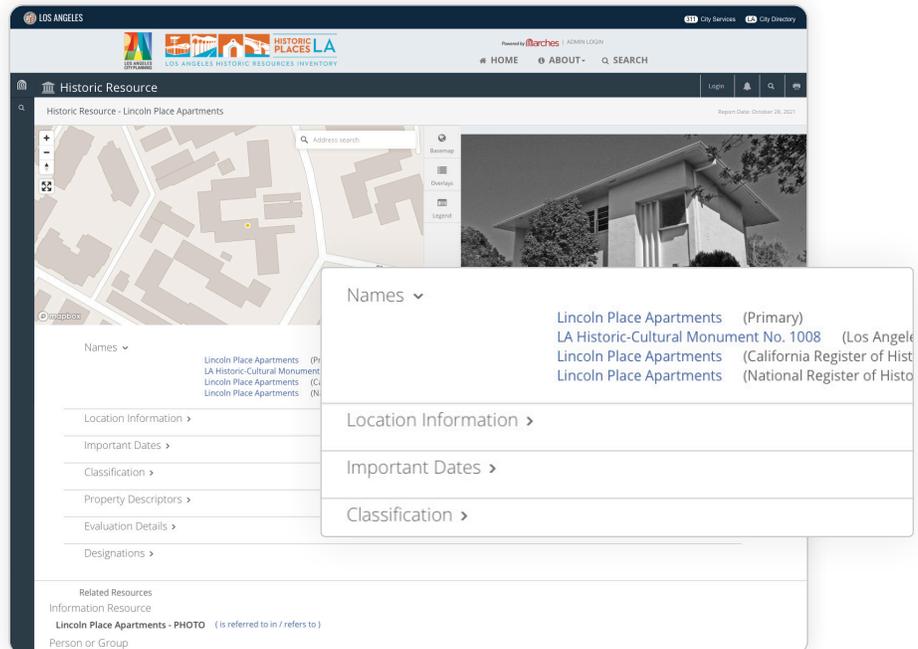


Figure 1. An example Resource Report shows the location of a Resource along with an image (where available). The information listed in a Resource Report is organized by terms defined in the following document.

## Finding and Opening a Resource Report

### BY ADDRESS SEARCH

- 1 Click on **Search** in the upper right corner of the HistoricPlacesLA homepage.
- 2 Enter the address of a building or property into the **Address Search** field in the upper right corner of the **Interactive Map**.
- 3 If an **Orange Marker** appears at the location, click on the marker to open a dialogue box for the resource.
- 4 Verify that the resource corresponds to the address and click on the name of the resource to open a **Resource Report**.

Note: For more information on how to search HistoricPlacesLA, see the **“How to Search HistoricPlaces LA: A Step-by-Step Guide”** and the [video tutorial](#) on the same subject.

### BY RESOURCE SEARCH

- 1 Click on **Search** in the upper right corner of the HistoricPlacesLA homepage (fig. 2).
- 2 Enter a Search query related to your interests in the **Resource Search** field to the left of the map (fig. 2).
- 3 Click enter to produce a **Text Search** or select **Results** from the automatically generated lists below **Suggested Terms**, **Exact Matches** or **Concepts**.
- 4 Suggested Terms and Exact Matches are likely to produce, but not limited to, Results that refer to specific **Historic Resources** or the names of a **Person** or **Group**.
- 5 Selecting an entry below **Concepts** is likely to produce a list of multiple Results related by Context, Theme, or Property type.
- 6 Click on an entry in the Results list or on the resources shown on the map to generate a **Resource Report**.

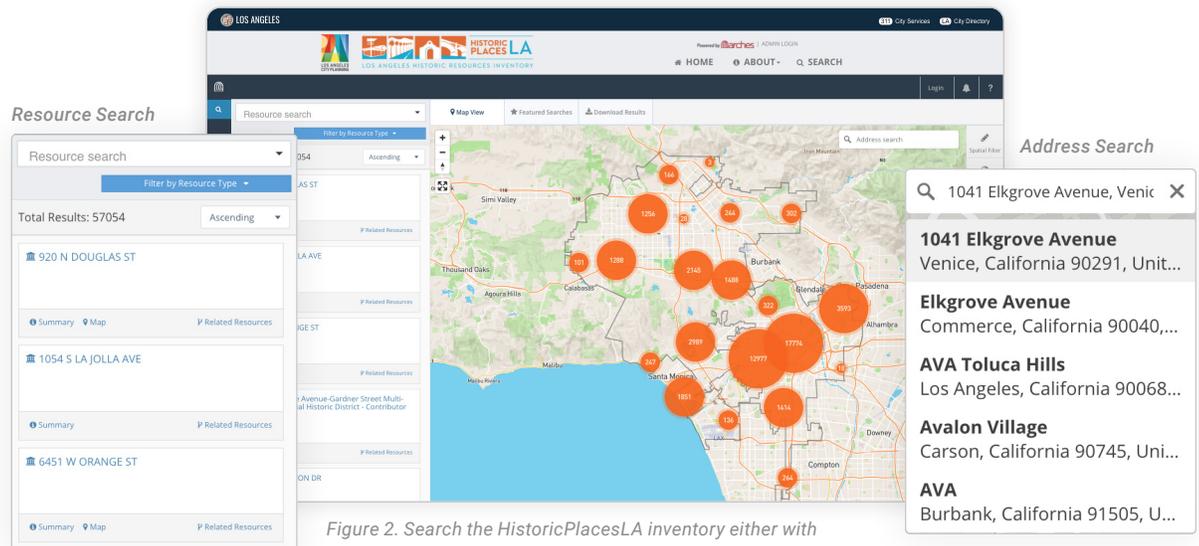


Figure 2. Search the HistoricPlacesLA inventory either with the Resource Search in the upper left of the screen shown here, or with the Address Search in the upper right.

### 03 Glossary of Resource Report Terms

- The formatting of the list below reflects the information hierarchy presented in HistoricPlacesLA **Resource Reports**. Bolded terms are for headings or standalone sections. Non-bolded terms, indented and bulleted below headings, are listed in Resource Reports under the heading above.
- The following list of terms reads top to bottom in the same order as a complete Resource Report. Some variation in the order will occur between Resource Reports, especially in the **Evaluation Details** section.
- In a Resource Report on the HistoricPlacesLA site, clicking on the caret or arrow icon (*fig. 3*) next to a heading will hide the list under a heading. Any heading appearing in a Resource Report will include subheadings. Any headings without subheadings will automatically be hidden in Resource Reports.



Figure 3. A sample Resource Report shows how the carets next to headings can be used to hide or show more information below.

**Name** - All record types in HistoricPlacesLA can be assigned more than one name or name type. For Historic Resources, names include primary and alternative names. For Historic Districts, names include historic names and names assigned at the time of designation.

**Designations** - Any structure, object, site, property, or district can be evaluated for significance and designated as historic at the national, state, or local level. Historic designations include the National Register of Historic Places and the California Register of Historical Resources at the national and state levels, respectively. In Los Angeles, historic designations include Historic-Cultural Monuments and Historic Preservation Overlay Zones.

- Designation or Protection - An indication of the date and type of historic designation or protection assigned to a historic resource. Resources can have more than one designation or protection.

**Important Dates** - Significant dates in connection to the resource. Important date types can vary by Record Type (Historic Resource, Historic District, or Person or Group). An example of an Important Date for a Historic Resource is the built date. For a Person or Group, birth date is an example.

**Resource Classifications** - In HistoricPlacesLA, Resources are classified and defined as a building, structure, object, site, or district, according to guidance from the National Register of Historic Places. Other classifications assigned to Resources in HistoricPlacesLA include District Elements (i.e., District Contributors, District Non-Contributors, etc.) and corresponding California Office of Historic Preservation Resource Attribute Codes. Historic Resources and Historic Districts can be assigned more than one Resource Classification.

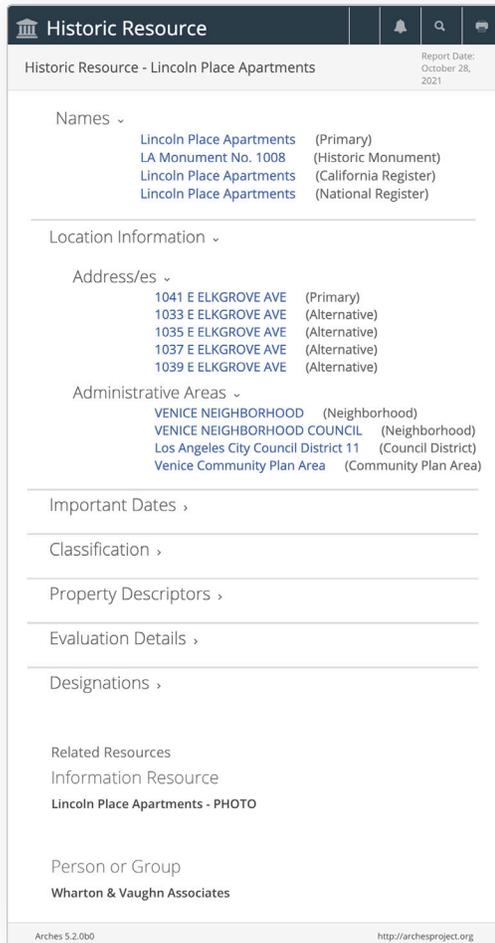


Figure 4. A sample Resource Report showing the Location Information section.

- Classifications - The specific Resource Classification (or Resource Classifications) for the resource, as described above.

**Location Information** - A series of information fields relevant to the location of a resource (fig. 4).

- Address(es) - The address, or addresses, associated with a resource. Resources can have multiple addresses, such as for a multi-parcel or multi-family residential property.
- Location Description - A narrative description of the location of resources where the physical location of a resource is not associated with an address and/or the resource is located in the public right-of-way.
- Administrative Areas - Geographical areas with boundaries representative of city structure, governance, and neighborhood oversight. Administrative Areas included in HistoricPlacesLA are relevant to the preparation, maintenance, and implementation of land use policy by the Los Angeles Department of City Planning and the City's historic preservation programs. HistoricPlacesLA currently lists City boundaries, City Council Districts, Neighborhood Council boundaries, and Community Plan Areas as Administrative Areas, but more could be added in the future.
- Setting - The details of an architectural description relevant to the location of a resource in context of the parcel or the surrounding community.

**Administrative Areas** - Administrative areas, as defined above, related to the resource for which the Resource Report was created. A Related Administrative Area to a resource can be the City Council District or Community Plan Area where the resource is located.

**Property Descriptors** - The section of the Resource Report that describes the physical characteristics, appearance, and associated features of a resource.

- Style - Description of the resource's architectural style or type of construction. Architectural styles correspond to the *Architecture and Engineering, 1850-1980* historic context document and the Architectural Styles Index used by the City of Los Angeles.
- Heritage Resource Type - Describes the resource type, for example: "Residential-Single Family - House."
- Heritage Resource Use Type - Paired with Heritage Resource Type, Heritage Resource Use Type indicates if the recorded use is the resource's historic or current use. Where the use of a Resource has changed, a historic and a current use might be listed.

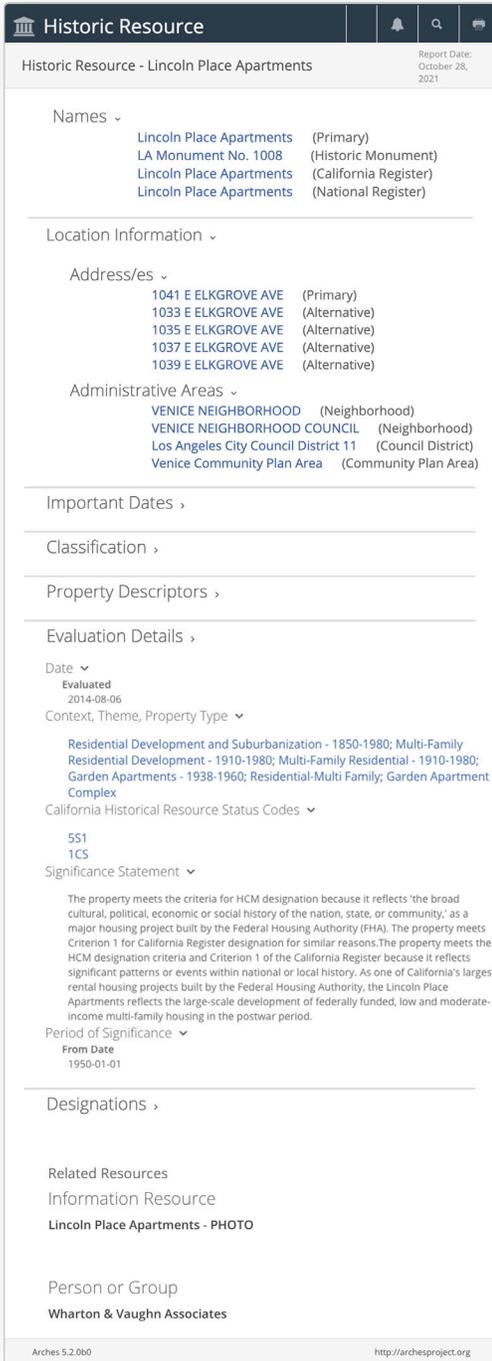


Figure 5. A sample Resource Report showing the Evaluation Details section.

**Features** - The details of an architectural description relevant to building and design features, such as windows, doors, and the roof. Features provide the elements of a resource’s character. In HistoricPlacesLA Resource Reports, Features are recorded by Component, Material, and Constriction Technique/Attribute.

**Alterations** - Changes made to the resource that affect its architectural integrity. Alterations are listed by Type in the Alterations section of a Resource Report.

**Descriptions** - Narrative statements that describe a resource. HistoricPlacesLA includes the following types of Description Types: Primary, General, Architectural, Summary of Significance, and Comments. Narrative descriptions are not necessary and not all Resource Reports will include a type of narrative description.

**Evaluation Details** - Properties recorded by SurveyLA were evaluated for eligibility for listing in the National Register of Historic Places, California Register of Historical Resources, and for local designation as City Historic-Cultural Monuments or Historic Preservation Overlay Zones. The Evaluation Details section of the Resource Report includes information from each evaluation, which could include multiple evaluations according to Date Evaluated and according to multiple Contexts, Themes, or Property Types (fig. 5). Evaluations are listed in descending order by date. Properties can be significant under more than one Context and Theme, as defined below.

- **Date** - The date the resource was recorded or evaluated.
- **Context, Theme, Property Type** - The standards used to evaluate the historic significance of resources, as established by the [Multiple Property Documentation](#) process created by the National Park Service and used by SurveyLA. In addition to providing specific standards for the evaluation of historic significance, the Multiple Property Documentation 1) organizes the themes, trends, and patterns of history shared by properties into Contexts and 2) identifies and describes the historic resources or Property Types that represent the Contexts. For more on the importance of Context, Theme, and Property Type for searching and understanding the HistoricPlacesLA inventory, see also the [“How to Search HistoricPlacesLA: A Step-by-Step Guide.”](#)
- **Eligibility Standards** - The specific physical and associative characteristics necessary for a resource to convey its significance. Resource Reports can include a list of eligibility standards met by the resource at the time it was surveyed or designated. Eligibility standards are based on the Context, Theme, or Property Type according to which the resource was evaluated.

- **Integrity Aspects** - Integrity is the ability of a property to convey its significance. To retain historic integrity a property will always possess several, and usually most, of the seven recognized aspects or qualities that, in various combinations, define integrity. Resource Reports can include a list of the Integrity Aspects met at the time of a survey or other historic resource evaluation. The Seven Aspects of Integrity, or qualities, as defined by the National Register of Historic Places, are: Location, Design, Setting, Materials, Workmanship, Feeling, and Association.
- **California Historic Resource Status Codes** - The California State Office of Historic Preservation has developed California Historical Resource Status Codes as a standardized system for classifying historical resources in the California Historic Resources Inventory. These Status Codes are assigned to properties and districts by field surveyors as part of a survey process or when resources are designated as historic. The Status Codes also indicate the preservation program or programs (local, state, or national) under which the resource meets criteria for historic designation. Some status codes indicate that a building, site, district, or object is ineligible for historic designation, while others indicate that future research or evaluation is needed.
- **Significance Statement** - The statement entered by field surveyors, or submitted as part of a nomination for designation, describing why the resource is important in relation to its historic context or contexts. The Significance Statement will typically describe, as appropriate, a resource's historic or architectural significance, address, integrity, and comparative analysis. If the property is found to be ineligible for historic designation, a statement to support the finding might be included.
- **Period of Significance** - The period of time when a property was associated with important events, activities, or persons, or the period of time when a property attained the characteristics that qualify it for designation.

**Ancillary Feature** - A list of other important characteristics of the resource. Such features might include: carriage houses, garages, sheds, fences, walls, unusual curbs or sidewalks, formal gardens, prominent or unusual trees, and expansive lawns.

**California OHP Resource Attribute** - Resource Attribute Codes are created by the California Office of Historic Preservation to define and describe characteristics of the resource at the time it gained significance, such as HP2 for single family residential property, HP3 for multi-family residential property, or HP19 for a bridge. A resource can contain more than one attribute, such as HP36 for an ethnic minority property and HP12 for a civic auditorium.

**Related Resources and Records** - This section of the report lists all of the resources related to the Resource Report. Related Resources and Records are organized by Record Type, as defined below.

- Information Record - A Record Type in HistoricPlacesLA used to record and catalog media assets in a variety of media formats, including but not limited to: photographs, drawings, documents, audio recordings, and videos.
- Historic Event - A past event that establishes the historical context and significance of a historic resource. Historic events include both human and natural events that mark culturally significant moments in the history and development of Los Angeles. The “1932 Olympic Games” are an example of a historic event.
- Person or Group - An individual or organization related to the significance of a historic resource. A known architect is an example of a Person, while a known building company is an example of a Group.
- Historic Resources Survey - A study, officially recognized by a local, state, or federal agency, resulting from a process of systematically identifying and documenting buildings, structures, objects, cultural landscapes, natural features, and historic districts that reflect important themes in the city’s growth and development or the historic or cultural significance of a given area.
- Historic District - A significant concentration, linkage, or continuity of sites, buildings, structures, or objects united historically or aesthetically by plan or physical development. Numerous forms of Historic Districts are included in HistoricPlacesLA, including Historic Preservation Overlay Zones, California Register and National Register historic districts, and potential historic districts identified through historic resources surveys. Districts can include single or multiple parcels depending on the resource. Examples of resources recorded as historic districts through SurveyLA include properties that often span multiple parcels like bungalow courts, garden apartments, residential neighborhoods, commercial areas, large estates, school and hospital campuses, and industrial complexes.
- Historic Resources - Any structure, object, site, property, or district with a special historical, cultural, or aesthetic interest or value as part of the development, heritage, or cultural characteristics of the city, county, state, or nation. In this context, Historic Resources can include both designated and surveyed historic resources evaluated for designation under a local, state, or federal historic preservation program.

## 04 About HistoricPlacesLA

HistoricPlacesLA is an online information and management system created specifically for the City of Los Angeles to inventory, map, describe, and help protect significant cultural and historic resources.

HistoricPlacesLA showcases the diversity of the city's historic resources, including architecturally significant buildings, places of social importance, historic districts, bridges, parks, streetscapes, and more.

HistoricPlacesLA is L.A.'s customization of Arches, an open source software platform developed by the Getty Conservation Institute and the World Monuments Fund to help cities and organizations manage cultural heritage data.

Much of the data to be discovered and explored with HistoricPlacesLA was collected by SurveyLA, a citywide historic resources survey that systematically identified and documented Los Angeles's cultural heritage resources. Between 2010 and 2017, SurveyLA teams conducted field inspections all over the city to identify the architectural, physical, and visual characteristics of the city's built environment, while also assessing the impacts of changes or alterations to buildings and documenting the current condition of buildings and sites.

### Certified Local Government Grant Funding Statement

The activity which is the subject of this step-by-step guide has been financed in part with Federal funds from the National Park Service, Department of the Interior, through the California Office of Historic Preservation. However, the contents and opinions do not necessarily reflect the views or policies of the Department of the Interior or the California Office of Historic Preservation, nor does mention of trade names or commercial products constitute endorsement or recommendation by the Department of the Interior or the California Office of Historic Preservation. Regulations of the U.S. Department of the Interior strictly prohibit unlawful discrimination in departmental Federally assisted programs on the basis of race, color, sex, age, disability, or national origin. Any person who believes he or she has been discriminated against in any program, activity, or facility operated by a recipient of Federal assistance should write to:

**Director, Equal Opportunity Program**  
U.S. Department of the Interior, National Park Service  
P.O. Box 37127, Washington, D.C. 20013-7127

